



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, MAY 13, 2019, 6:00-8:14 P.M.

NORTH CAMPUS — SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1<sup>ST</sup> FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

	Allocated Time/Start Time
<b>I. Call to Order (6:00)</b>	1 min (6:00) (6:00)
<ul style="list-style-type: none"><li>The Chair (Mr. Moulton) called the meeting to order at 6:00 pm</li></ul>	
<b>II. Pledge of Allegiance/Mission/Roll Call</b>	2 min (6:01) (6:01)
<ul style="list-style-type: none"><li>Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Here// Ms. Littleton; Here// Mr. Moulton; Here // Mr. Rudder; Here// Mrs. Van Vleet; Absent) A quorum was present.</li></ul>	
<b>III. Approval of Agenda</b>	2 min (6:03) (6:02)
<ul style="list-style-type: none"><li><b>Motion: Ms. Littleton moved to approve the agenda and was seconded.</b></li><li>Discussion: None</li><li><b><u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u></b></li></ul>	
<b>IV. Celebrate TCA (Science Fair State Winners)</b>	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none"><li>We celebrated the first place winners at the Colorado State Science Fair.</li><li>TCA sent 26 students to participate in the State Fair.</li><li>We placed in 9 categories and received 21 recognition awards.</li><li>Four of the students shared their winning projects with the Board.</li></ul>	
<b>V. Comments from the Audience</b> (Audience members have 5 minutes to address the Board)	5 min (6:10) (6:09)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none"><li>Mrs. Emily Wilson, a former parent who read a personal statement, discussed what she believed to be a toxic mold issue at Central Campus that affected her children last fall.</li><li>Reporters from Fox News 21, KKTV, and KRDO were also present</li><li>Mrs. Tisha Harris (TCA Communications Director) provided information to the news agencies that were present, sent a written statement to the Gazette newspaper concerning the matter, and made taped television interviews on behalf of TCA.</li></ul>	
<b>VI. Comments from the Board of Directors</b>	5 min (6:15) (6:14)
<ul style="list-style-type: none"><li>Mr. Moulton found chaperon duties enlightening during this year's prom</li><li>Mrs. Goin volunteered at the 8<sup>th</sup> Grade Dinner Dance and found it a good experience for all involved</li><li>Ms. Littleton attended the Kindergarten New Parent Orientation Night and found it very informative</li><li>Mr. Bennett commented on the creativity of our students after visiting a TCA art show</li></ul>	
<b>VII. Board Development (Legislative Update)</b>	10 min (6:20) (6:16)
Action: (Miller)	
Motion: (Info)	
Rationale: to keep up to date with legislative actions that could affect charter schools and to reinforce good practices of effective school boards	
<ul style="list-style-type: none"><li>Mr. Miller discussed legislation that was recently approved/disapproved by the Colorado State Legislature and what the future holds.</li></ul>	

## VIII. Report of the President & Cabinet Spotlights

15 min (6:30) (6:26)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement).

- Dr. Sojourner highlighted the following items from his report:
  - Attended Kindergarten New Parent Night to discuss TCA's commitment to families and what TCA expects families to commit to TCA
  - Offered the Board to select one or all five of next year's Book Club books
  - TCA Day is always a highlight of the year whereby TCA students provide their services to the community

## IX. Consent Agenda

2 min (6:45) (6:37)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
  - 1. March Financials
  - 2. Quarterly Financial Summary
  - 3. Auditor's Engagement
  - 4. Review Form 990
- B. SAC Minutes
  - 1. Junior High; March 8, 2019
  - 2. CSP/CP; April 9, 2019
  - 3. Central Elementary; April 15, 2019
  - 4. East Elementary; April 29, 2019
- C. Board Policies
  - 1. FF-TCA: Naming of Campus Building
  - 2. JICA-TCA-B: TCA Board Philosophy Regarding Student Attire
  - 3. CC-TCA: Administrative Overview
  - 4. CBB-TCA: Recruitment, Appointment, and Evaluation of TCA President
  - 5. BC-TCA: Board Agreement

- **Motion: Mrs. Goin moved to file the consent agenda and approve the Board Policies and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

## X. Minutes: April 9, 2019

3 min (6:47) (6:38)

Action: (Swanson)

Motion: (Vote) to approve the minutes for the April 9, 2019 Board Meeting

Rationale: to review and approve the minutes

- **Motion: Ms. Goin moved to approve the April 9, 2019 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

## XI. Discussion Agenda Items

### A. Items removed from Consent Agenda

### B. Cabinet Level Reports

- 1. **Student Fee Schedule** 10 min (6:50) (6:39)
  - Action: (Jolly/Birkey)
  - Motion: (Vote)
  - Rationale: to review and approve the student fees of the 2019-2020 school year
  - **Motion: Mr. Rudder moved to approve the student fees for the 2019-2020 school year and was seconded.**
  - Discussion: None
  - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**
- 2. **Annual Charter Review** 10 min (7:00) (6:40)
  - Action: (Tubb)
  - Motion: (1<sup>st</sup> Read)
  - Rationale: to review and amend the Charter between TCA and ASD20
  - Mr. Tubb noted a couple of changes to the charter to include:
    - Reference to Full Day Kindergarten
    - IEP and 504 student enrollment process
    - Process for denial of enrollment
    - Education of academically exceptional students
    - District Purchased Services
    - District Waivers
- 3. **Preliminary Budget Review for 2019-2020** 15 min (7:10) (6:50)

Action: (VanGambleare)

Motion: (1<sup>st</sup> Read)

Rationale: to review and amend the budget for the 2019-2020 school year

- The FY 19/20 budget was presented for first reading, with approval next month, which includes staff and teacher raise/compensation information.
- PPR increased 4.43% (state budget)
- We are budgeting for an enrolment of 3,713 students next year.
- Staff premiums for medical insurance will not increase next fiscal year
- We anticipate replacing the North Campus Multi-Use turf field next spring.
- The budget includes continued funding for deferred maintenance and capital repairs

4. **Annual Parent Survey Analysis**

20 min (7:25) (7:01)

Action: (Jolly)

Motion: (Info)

Rationale: to review the results of the Parent Survey

- Mr. Jolly highlighted the following from his report:
  - This year, we experienced the sixth best participation rate ever with 1,408 parents contributing to the survey.
  - Overall, parents continue to be engaged year-to-year in participating in the survey, and the data received is important for principals to determine their school's strengths and areas for growth.
  - Staff and teachers continue to be what parents say is the best thing about TCA followed by community/family, character and education/academics.
  - As always, there are also areas for focus and improvement, and school principals have already, or will soon be providing feedback to their individual communities.

C. **Board Level Reports**

1. **Annual Board Evaluation/Results of Annual Report**

5 min (7:45) (7:53)

Action: (Moulton/Swanson)

Motion: (Info)

Rationale: to review the results of the Board Self Evaluation

- The Board reviewed the results of the annual self-evaluation
- On the whole, the evaluation was very positive; with an average score of 4.5 out of 5.0 (a high and encouraging result)
- Mr. Moulton will accumulate inputs from the Board to form an action plan
  - Please send inputs to Mr. Moulton to include:
    - Adding or subtracting questions from next year's evaluation
    - Areas to address or concentrate on an action plan for next year
    - Questions you would like Mr. Brendza to answer during Board Training in July
- Of particular interest were the results from the Adopt a School Program

2. **Adopt a School Report**

14 min (7:50) (8:12)

Action: (Board)

Motion: (Info)

Rationale: to allow the Board to provide a brief overview of the information that they have learned about their assigned schools

- Overall the Board attended a variety of events that highlighted the best that TCA students and staff have to offer
- The Board would like to review and improve the principles behind the Adopt a School Program

D. **Board Communication**

5 min (8:04) (8:20)

Action: (Bennett)

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- Celebrate TCA
- Parent Survey
- PPR Increase/Staff Raise
- Statement about thorough mold testing and negative findings of mold spores at Central Elementary

E. **Closing Comments from the Board**

5 min (8:09) (8:25)

- The Board discussed entering executive session to seek legal advice

F. **Future Board Agenda Items**

5 min (8:14) (8:26)

1. Charter Review/District Purchase Service Review, Vote, June, Tubb
2. Quarterly FAC Report, Info, June, Goin/VanGambleare
3. Current Year Budget Revision, Vote, June, VanGambleare
4. President Compensation Determined, Executive Session, Vote, June, Moulton
5. Adopt a School; Board Assignments, Vote, June, Moulton
6. Annual Character Report, Info, June, Jolly
7. Appreciation Committee Annual Report, Info, June, Littleton/VanVleet

8. Training Committee Annual Report, Info, June, Rudder
9. Board Evaluation Action Items, Discussion, June, Moulton
10. July Working Session Agenda Confirmed, Discussion, June, Moulton

G. **Executive Session (Seek Legal Advice) added to the agenda** 37 min (9:03)

Action: (Moulton)

Motion: (vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(b) to Seek Legal Council

Rationale: to seek legal council on matters before the Board

- **Motion: Mr. Moulton moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(b) to Seek Legal Council**
- Discussion: None. The Board, Dr. Sojourner, Mr. Tubb, and Mr. Miller (TCA Legal Advisor) entered executive session.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XII. **Adjournment** (Approx. 8:14 p.m.)

(8:14) (9:03)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Rich Bennett  
Board Secretary